

Computer Services Skills Evaluation Test (Public Qualifications Test)

The Computer Services Skills Evaluation Test is for people who have learned computer operation methods or who are engaged in all kinds of services using computers in educational training facilities or business offices. It has been conducted together with the Prefectural Vocational Ability Development Association since 1983 to evaluate those abilities, and as of FY2012, more than 2.3 million people have taken it.

Divisions and grades are established for every level from beginner to expert to certify readiness to work in actual society. Additionally, the topics covered are centered on practical skills so that it provides an accurate evaluation of individual skill. Moreover, those who pass the test are given the title of Specialist.



Proper utilization of information

Basic utilization of PCs

Functional utilization of application software

- Word processor division
- Spreadsheet division
- Database division
- Office document division
- PC driving division
- Information security division

CAD Tracing Specialist Skill Examination (certified by the Minister of Health, Labour and Welfare)

This test, for people engaged in drafting operations using CAD in educational training facilities or business offices, was started in 1997 when it received certification from the Minister of Health, Labour and Welfare. To date, as many as 59,000 people have taken the test.

Skills required in drafting operations that use CAD are divided into two divisions, namely Machinery and Construction, with three grades in each division. The test consists of a Practical Skills Test for drafting operations centered on actual tracing, and a Written Test covering knowledge related to drafting operations, to enable comprehensive and accurate evaluation of individual skills. Furthermore, those who pass the test are awarded the title of Specialist.



Business Skills Test - Business Career Kentei - (Public Qualifications Test)

The Business Skills Test covers 14 divisions in eight fields and is for people engaged in personnel, labor management, general administration, legal affairs, accounting, sales, and other so-called office administration work as well as production management, logistics, and other on-site support. It is a public qualifications test in conformance with the Vocational Ability Evaluation Standards set by the national government, with beginnings that can be traced as far back as FY1994. To date more than 380,000 people have taken the test. People that have passed the test now work in various different settings.

At corporations, the Business Career Test is utilized as a requirement for promotions and advancements, and many individuals use it as a means of personal development.

